



Virginia Horse Industry Board
2020 Grant Program

Quarterly Report

The quarterly report is required of all Virginia Horse Industry Board grant recipients. If there has been no grant activity during the reporting period, please indicate that in question number 5. Grant reporting periods are First Quarter (July 1-September 30), Second Quarter (October 1 – December 31) and Third Quarter (January 1 – March 31). A Fourth Quarter/Final Report will be required and will be submitted on a separate form. Failure to file quarterly reports may result in elimination from future grant consideration.

At any time during the grant cycle, if grant activity has concluded, you may submit a final report in lieu of a quarterly report.

1. Name of grant project:

2. Name of Project Leader:

3. Date of Report:

4. Reporting Period:

_____ 1st Quarter (July 1 – September 30) – due October 15, 2019 by 5pm

_____ 2nd Quarter (October 1 – December 31) – due January 15, 2020 by 5pm

_____ 3rd Quarter (January 1 – March 31) – due April 15, 2020 by 5pm

Final Reports are due on May 15, 2020 and require a separate form.

5. Briefly describe the progress made toward the grant project's objectives. If no progress has been made, please explain.

This report should be emailed to heather.wheeler@vdacs.virginia.gov or mailed to Virginia Horse Industry Board, 102 Governor Street, Room 333, Richmond, VA 23219



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6. Please indicate the number of horses that have been impacted/involved with this grant project to date.

7. Please indicate the number of people that have been impacted/involved with this grant project to date.

How many of those people are....

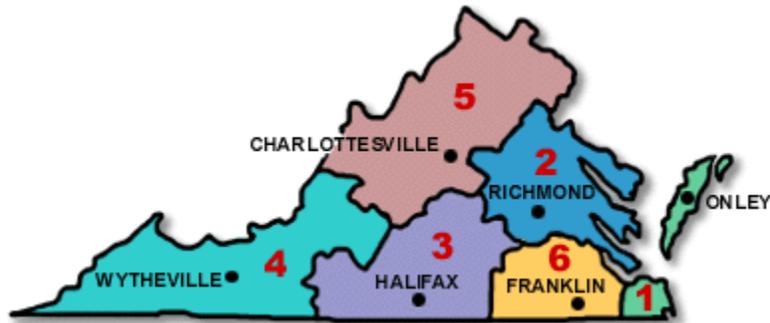
New Horse Owners/Riders	
Experienced Horse Owners/Riders	
Youth	
Non – Horse Owners/Riders	
Volunteers	
Horse Industry Professionals (Farriers, Veterinarians, Judges, etc)	



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8. Please indicate what Virginia regions have been impacted by this grant activity (*regional map provided below- select all that apply*)?

- ___ Region 1
- ___ Region 2
- ___ Region 3
- ___ Region 4
- ___ Region 5



9. Describe any “successes” the grant project has experienced during this period.

10. Describe any significant events or plans for the upcoming quarter?



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11. Is there anything the Virginia Horse Industry Board needs to be notified of at this time relevant to the grant project’s progress?
(This section can include any updates regarding change of project leader or change in projected timeline for completion. If an extension is needed for the grant project, an extension request will need to be submitted during the final quarter.)

12. Expenses – Please detail expenses that have been incurred during this quarter below.

<i>Expense Item</i>	<i>Amount Budgeted in Grant Request</i>	<i>Amount Expensed During This Quarter</i>	<i>Amount Expensed Year to Date</i>

**If you have incurred expenses during this quarter, please list them above and include an invoice for those expenses with this report. All invoices must be accompanied by receipts.*

13. Please forward high resolution photos related to the grant project, if available. Please provide photo credit and the names of individuals in the photographs if applicable.
Note: All materials provided shall be deemed to be accompanied by permission to use such materials and the names and likenesses of individuals in the Virginia Horse Industry Board’s publications, presentations and online for awareness and promotional purposes.

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14. Please forward examples of how the Virginia Horse Industry Board was recognized as a sponsor of this grant project.

SIGNATURES AND DATES

Representing the _____ Association:

Grant Project Leader

President

Date

Date